

**CLINTON COUNTY DEVELOPMENT ASSOCIATION  
APPLICATION FOR PRE-QUALIFICATION**

For Office Use Only

ID Number issued

NOTE: Applications submitted in any other form will not be accepted.

1. NAME OF APPLICANT \_\_\_\_\_
2. ADDRESS \_\_\_\_\_  
CITY, STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_
3. CONTACT PERSON(S) \_\_\_\_\_ TITLE \_\_\_\_\_  
TELEPHONE ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
DAY EVENING/OTHER EMAIL ADDRESS
4. ELIGIBILITY - **UNDER WHICH SECTION (ATTACH IRS LETTER.)** \_\_\_\_\_
5. FEDERAL I.D.# \_\_\_\_\_ DATE ORGANIZED \_\_\_\_\_
6. PROVIDE A BRIEF STATEMENT REGARDING YOUR ORGANIZATION'S PURPOSE AND ACTIVITIES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: ATTACH ONE PRE-PRINTED CHECK MARKED "VOID" FROM APPLICANT'S FINANCIAL INSTITUTION ACCOUNT.**

**PLEASE READ AND INITIAL EACH OF THE FOLLOWING SECTIONS TO INDICATE YOUR UNDERSTANDING AND ACCEPTANCE OF THE TERMS AND CONDITIONS.**

\_\_\_\_\_ FOR THE INITIAL APPLICATION USING THIS FORM, YOU MUST INCLUDE A LEGIBLE COPY OF THE INTERNAL REVENUE SERVICE ISSUED LETTER OF TAX EXEMPTION FOR YOUR ORGANIZATION.

\_\_\_\_\_ FOR THE INITIAL APPLICATION USING THIS FORM, YOU MUST INCLUDE ONE VOIDED CHECK FROM THE ORGANIZATION'S FINANCIAL INSTITUTION ACCOUNT. THIS ACCOUNT SHOULD BE THE ONE THAT POSSIBLE FUTURE DIRECT DEPOSIT OF GRANT FUNDS MAY BE ELECTRONICALLY DEPOSITED BY THE CCDA.

\_\_\_\_\_ THE ANSWER TO LINE 6 IS A GENERIC DESCRIPTION OF YOUR ORGANIZATION'S PURPOSE AND ACTIVITIES. IT IS NOT A DESCRIPTION OF THE SPECIFIC FUTURE PROJECT YOUR ORGANIZATION MAY SEEK GRANT FUNDING TO CONDUCT.

\_\_\_\_\_ IF APPROVED, THE APPLICANT (ORGANIZATION) WILL BE ISSUED A PRE-QUALIFIED IDENTIFICATION NUMBER. FOR ANY FUTURE GRANT APPLICATION IN ANY GRANT FUND CONDUCTED BY THE CLINTON COUNTY DEVELOPMENT ASSOCIATION, ONLY THE NAME OF THE APPLICANT (THE ORGANIZATION NAME), AND THE PRE-QUALIFIED ID NUMBER IS ALL THAT IS REQUIRED FOR LINE ITEMS 1 THROUGH 6 ON THE GRANT APPLICATION FOR A SPECIFIC PROJECT. ALL OTHER LINES ON THE GRANT APPLICATION WILL STILL BE REQUIRED, PRE-QUALIFIED APPLICANT ORGANIZATIONS WILL NOT NEED TO ATTACH ANOTHER COPY OF THE IRS ISSUED TAX EXEMPTION LETTER OR VOIDED CHECK, UNLESS EITHER OF THOSE DOCUMENTS HAS CHANGED. THE APPLICANT MAY AMEND THOSE DOCUMENTS ON FILE WITH CCDA AT ANY TIME.

\_\_\_\_\_ ON FUTURE GRANT APPLICATIONS, A PRE-QUALIFIED APPLICANT MAY ALSO WISH TO INCLUDE THE INFORMATION ASKED FOR IN LINE 3 SO AS TO DIRECT QUESTIONS TO THE PROPER SPECIFIC PERSON.

\_\_\_\_\_ ALL OTHER INFORMATION REQUESTED ON A FUTURE CCDA GRANT APPLICATION WILL BE REQUIRED, FOR EXAMPLE, DESCRIBING THE PROJECT, THE INCLUSION OF DRAWINGS OR ESTIMATES, BUDGET FOR THE PROJECT, AND THE ACCOUNTING OF MATCHING FUNDS.

**SIGNATURE OF PERSON  
AUTHORIZED TO ACT ON THE  
BEHALF OF THE APPLICANT**

**APPROVED BY THE CCDA BOARD**

DATE \_\_\_\_\_

DATE \_\_\_\_\_